

Derwood Station Homeowners Association No. 2 Inc.
Board of Directors Meeting
April 22, 2019,
FINAL Minutes

The meeting of the Board of Directors (BOD) was called to order at 8:40 pm by the President at College Gardens Elementary School with several BOD members present along with the TMGA representative, Stephon Collins. Absent: Ms. Baldwin

March 2019 Board Meeting Minutes: These were unanimously approved with two minor error corrections.

2019 Annual Meeting: Absent a quorum, the Annual Meeting was adjourned to re-convene on 29 May when the members represented will, by Maryland law, constitute a quorum. The BOD voted unanimously to mail a replacement ballot to all members that would show as candidates Mr. Harsanyi, Mr. Jordan, Dr. Wolcott, and (if he grants his permission in writing) Mr. Krakower. Prior ballots will be invalid.

Delinquent 2019 Assessments: The Treasurer reported that all 2019 Assessments had been paid.

Scheduling Spring Review of Asphalt Repairs by Montgomery County DOT: The Environs Committee reported its intention to seek a meeting with a Montgomery County DOT representative to request hot sealing of the multiple open seams on the asphalt streets of the area. Also, the Secretary will draft a letter requesting early attention to the repairs of Wapello Drive which was not included in the boundaries of the DOT repair contract executed this past year.

Status of Tree Removal Work on CA-12, CA-1, and CA-2. Mr. Palmer reported that the contractor had cut down all the trees scheduled for removal from all three areas. Wet ground has delayed: removal of stacked wood on CA-1 and CA-2; stump grinding on CA-12 and CA-2; tree-cabling on CA-13. Work to date has been performed in a most professional manner.

RC-73 and RC-74 Remediation: Mr. Palmer and Dr. Wolcott met with representatives of MNCPPC and reviewed our concerns with them We agreed to revisit all the outstanding issues after Labor Day, following an additional growing season

Common Area Work: The BOD unanimously approved two motions by the Environs Committee for work to be performed as part of the Five-Year Tree Plan. The first approved expenditure of up to \$1,900.00 for plantings to replace the forsythia overlooking the culvert on Oskaloosa. The second approved expenditure of up to \$29,300.00 for work described on the attached motion. The Environs Committee will proceed to arrange for this work to be performed.

Adjournment: With no further business to consider, a motion to adjourn was made and approved at 9:35 pm. The next scheduled meeting of the Board will follow the continuation of the 2019 Annual meeting on 29 April 2019 at the home of Mr. Jordan

Barry Wolcott, Secretary

ATTACHMENT

Motion from the Environs Committee

That, as part of proper execution of the Board-approved Five-Year Tree Plan, the Board of Directors now authorizes the Environs Committee to enter into and to monitor the completion of one or more contracts to obtain the goods and services described below.

Background:

Based on discussions with the contractor who completed our recent trees survey update and on suggestions from two contractors and members of the Association, the following is the Environs Committee suggestion for a program for 2019, in line with the Five-Year Tree Plan and including estimated costs and funding sources. We request the Board approve this program. We will manage the program within the estimate and will notify the Board of any conditions that would exceed the estimate.

Common Areas Involved:

CA-12:

- Unfinished work under contract: removal of stump of trees removed this past winter. **Estimated cost: None**; (removal is included in existing contract with Chapingo)
- Proposed 5-Year work: Contracting for planting fourteen 8-10 foot trees. **Estimated cost: \$11,200.00**
 - Ten Green Giants along downslope at edge of shade from current pine trees.
 - Two white pines at sites of two previously removed pines
 - Two White Dogwoods at corner of CA-12 and CA-13

CA-13:

- Unfinished work under contract: Cabling of large tree to recue safety risk; **Estimated cost: None**; (safety cabling is included in existing contract with Chapingo)
- Proposed 5-Year work:
 - Contract for planting four 8-10 foot trees at rear of CA-13 (integrated into planted hollies) **Estimated cost: \$3,200.00** (2 white Pines 1 White Dogwood; 1 Redbud
 - Contract for pruning; **Estimated cost: \$450.00**

CA-1:

- Remediation: We have agreed with MNCPPC to review drainage issues, grass/turf issues, and survival of replacements trees until after Labor Day 2019.
- Unfinished work under contract: removal of stump of trees removed this past winter. Estimated additional cost: None; (removal is included in existing contract with Chapingo)
- Proposed 5-Year work: Contract for trimming/pruning: **Estimated cost: \$400.00**

CA-2:

- Unfinished work under contract: Removal of cut wood at foot of CA-2. Estimated additional cost: None; (removal is included in existing contract with Chapingo.)
- Proposed 5-Year work:
 - Contracting for re-grading of CA-2: **Estimated cost: \$2,000.00**

- From below Rain Garden to CA-property end such that surface water drainage from grassy areas drains to south of MNCPPC berm.
- Hillside in wooded area to incorporate dirt from re-gradings and direct surface water drainage from wooded area to north of MNCPPC berm.
- Contracting for planting five 8-10 foot trees within wooded area: 1 Red Maple; 2 White Dogwoods; 2 Red Buds; *Estimated Cost: \$4,500.00.*
- Self-Help planting 20 small laurel and rhododendrons: *Estimated Costs: \$600.00*

CA-3: Proposed 5-Year work: Pruning of 3 mature trees; *Estimated Cost: \$450.00*

CA-4:

- Remediation: We have agreed with MNCPPC to review drainage issues, grass/turf issues, and survival of replacements trees until after Labor Day 2019.
- Proposed 5-Year work:
 - Contract for planting six 8-10 foot River Birch; *Estimated Cost: \$4,800.00*
 - Contract for removing existing forsythia and replacing with fifteen 5 gallon Schip Laurel; *Estimated Cost: \$1,700.00*

Estimated Cost:

- \$11,200.00
- \$ 3,200.00
- \$ 450.00
- \$ 400.00
- \$ 2,000.00
- \$ 4,500.00
- \$ 600.00
- \$ 450.00
- \$ 4,800.00
- \$ 1,700.00

Total Estimated Costs: \$29,300.00

Five Year Tree Plan Estimates FY 2018 thru FY2019:

- CA-12: \$26,500.00
- CA-1: \$10,600.00
- CA-2: \$10,450.00
- CA-3: \$ 1,100.00
- CA-4: \$ 2,200.00 (Scheduled for 2021, but moved up for aesthetic reasons)

Total Five year Estimates FY 2018-FY 2019: \$50,850.00

Approving the Environs Committee recommendation will commit in FY2018-19 only 57.6% (29,300/50,850) of the funds approved for those two years within the Five-Year Budget