

*Derwood Station Homeowners Association, No. 2*  
*Derwood, MD 20855*

Board of Directors  
2019—20

*László Harsányi*  
*President*

*Tom Jordan*  
*Vice President*

*Gary Palmer*  
*Treasurer*

*Dr. Barry Wolcott*  
*Secretary*

*John Redmon*  
*Member-at-Large*

*Mark Hilliard*  
*Member-at-Large*

*Jack Krakower*  
*Member-at-Large*

*Stephon Collins*  
*DSHOA2 Agent*

*DSHOA2 Website:*  
*Derwoodstation2.com*

May 01, 2020

Dear Derwood Station No. 2 Homeowners:

Because of the safety issues related to the Coronavirus, the Association's Board of Directors has been grappling with how best to handle our 2020 Annual Meeting, which our Bylaws mandate be held within 15 months of the April 2019 Annual Meeting. In fact, we have already scheduled the next few monthly Board meetings as teleconferences using the Zoom teleconferencing tool. Any homeowner interested in attending by phone or computer should consult our website schedule (4<sup>th</sup> Monday each month at 7:30 pm) and contact TMGA for access codes. An email will be forthcoming with more detail.

After due consideration, the Board has agreed to conduct the 2020 Annual Meeting on July 27, 2020 entirely without a face-to-face component; the Board is confident that our contingency plans for these unique times are consistent with both our Association Bylaws and applicable State and County statutes. The Board will remain alert to any modifications in these applicable statutes. Our plan is:

- Each Association member will receive by US Mail an absentee ballot/proxy allowing them to vote:
  - To accept/reject the minutes of the 2019 Annual Meeting.
  - For up to three candidates to fill vacancies on the Board of Directors.
  - To adjourn the 2020 Annual Meeting.
- Downloadable copies and instructions will also be available on our website. Members will mail/fax/email their completed absentee ballots/proxies to The Management Group, where they will be held for tabulation by the Board on July 27, 2020.
- Newly elected Board Members will take their position at the August 2020 monthly Board Meeting.
- To be valid, ballots/proxies must arrive at The Management Group by close of business Friday, July 24, 2020. Please submit them promptly to meet the quorum requirement of 74 proxies.
- The Board will conduct its normal June 22, 2020 meeting as a teleconference open to all Association members. At that meeting, Board officers will verbally present those reports normally made face-to-face at the Annual Meeting. Additionally, Association members attending electronically will be able to ask questions of the Board, to make comments to the membership, and to nominate or self-nominate candidates for Board positions to be voted upon at the Annual Meeting (NOTE: Those nominated must agree to serve before their names can be actually placed upon the Annual Meeting ballot.)

Please contact me if you have any questions ([SCollins@TMGALnc.com](mailto:SCollins@TMGALnc.com) or 301-948-6666).

Sincerely,

Stephon Collins, Agent for  
Derwood Station No. 2 Homeowners  
Association

SJC  
DS – llr, IIL6  
G: file location