

## Derwood Station No. 2 Homeowners Association Homeowner and Resident Contact Information

It is important to have contact information on file for you and your tenants so that we can notify you of an emergency involving your property or the community (e.g. a fire or burst pipe). E-mail addresses are also used for important community notifications (e.g. snow removal efforts during a blizzard).

**TMGA will not distribute your contact information to anyone other than the Board of Directors or, in case of an emergency, a contractor hired by the Association.** Please help us by filling out and returning this form to the address listed or by fax or e-mail.

Homeowner Name(s): \_\_\_\_\_

Community Address: \_\_\_\_\_

Mailing Address:  
(if different) \_\_\_\_\_  
\_\_\_\_\_

Phone: (Cell/Work) \_\_\_\_\_ (Home) \_\_\_\_\_  
(Homeowner #1)

Phone: (Cell/Work) \_\_\_\_\_ (Home) \_\_\_\_\_  
(Homeowner #2)

Email: (Owner #1) \_\_\_\_\_ (Owner #2) \_\_\_\_\_

**Complete the following if your property is rented or occupied by someone other than yourself:**

Tenant Names(s): \_\_\_\_\_

Tenant Phone: (Cell/Work) \_\_\_\_\_ (Home) \_\_\_\_\_

Tenant Email: \_\_\_\_\_

Lease Expiration: \_\_\_\_\_

I am the owner of the above property and am aware that the information provided will be used by TMGA and my Community Association to notify me of issues related to my property.

\_\_\_\_\_  
Homeowner Signature

\_\_\_\_\_  
Date

**PLEASE RETURN TO:** **DERWOOD STATION NO.2 HOMEOWNERS ASSOCIATION**  
c/o The Management Group Associates  
20440 Century Blvd., Suite 100  
Germantown, MD 20874  
**Email:** [TMGAInc@TMGAInc.com](mailto:TMGAInc@TMGAInc.com)  
**Fax:** 301-948-6663

TMGA Use Only: \_\_\_\_\_ Owner Information Updated \_\_\_\_\_ Tenant Information Updated

12/18/03  
EJ