

Derwood Station Homeowners Association No. 2 Inc.
Board of Directors Meeting
Feb 25, 2019,
FINAL Minutes

The meeting of the Board of Directors (BOD) was called to order at 7:30 pm by the President at the home of Mr. Jordan with six BOD members present along with the TMGA representative, Stephon Collins. Absent: Mr. Hilliard,

January 2018 Board Meeting Minutes: These were unanimously approved with two minor error corrections.

November 2018 Minutes: These were unanimously approved by e-vote following the Jan 2019 meeting

eVote on 2018 5-Year Plan: This motion was unanimously approved by e-vote following the Jan 2019 meeting:

- That the BOD approve the document presented by Dr. Wolcott and Mr. Palmer describing the scope of work, estimated cost, and proposed funding sources for each year of the 2018-2022 Five-Year Tree Plan. NOTE: Yearly expenditures will still require BOD approval.

Electronic Voting at Annual Meetings: After discussion, the BOD voted unanimously to add the following to the “mail-in ballot” for the 2019 Annual Meeting:

You have the following options for submitting this ballot:

1. *Fill it in, sign it, and mail it in the postage-paid envelop that was included.*
2. *Fill it in, sign it, and send an image of the signed document (scanned or phone-photo) to The Management Group using this email address scollins@tmgainc.com marked ATTN: Mr Collins*
3. *Fill it in, sign it, and fax it to 301-948-8663 ATTN: Mr Collins*

Proxy Solicitation for the 2019 Annual Meeting: The BOD Voted unanimously to combine the proxy statement with the ballot to be mailed in advance of the 2019 Annual Meeting by adding this statement to the ballot:

Normally, an absentee ballot allows the Board President to serve as your proxy at the Annual Meeting to deal with all items included in the formal Call to the Meeting. If you wish to name someone other than the Board President to serve as your proxy, please insert their name here _____ and sign and date here

2019 Annual Meeting: The TMGA Representative reported that College Gardens Elementary School had been reserved for this meeting to be held at 7:30 pm on 22 April 2019

Candidate Statements: The President reminded the three current BOD members wishing to stand for re-election to submit their candidate statements to the TMGA representative ASAP.

Common Area Surface Water Problems: The members present discussed the DRAFT letter proposed by Mr. Palmer and Mr. Wolcott. After much discussion, the BOD voted unanimously to send the letter after modifying the fifth paragraph to read: *“Among options available to you to mitigate the water run-off from your property are: ...”*

Survey Solicitation Response: Mr. Palmer reported that the only bid received was for more than \$3,000.00 just to establish the boundary along CA 12. The TMGA representative offered to attempt to negotiate a smaller fee with the single bidder, and report back to the BOD. Mr. Redmon offered to provide contact information for another potential contractor to bid on the survey RFP.

Delinquent 2019 Assessments: The BOD was informed that 10 Late Notices had been mailed by TMG to members delinquent in making payments at the last report in February. The BOD President had personally contacted most of them to encourage payment in time to avoid further fees. The BOD authorized the President to notify TMGA which of these Associations members he adjudged to be making “less than maximum good faith efforts” to submit payment and therefore to be mailed the \$40 certified “intent to place a lien” letter.

2019 Annual Meeting: That meeting is scheduled for 7:30 pm, 22 April 2019, at College Gardens Elementary School. TMGA is making arrangements to reserve the school and will work with the BOD President to finalize mailings to the membership. The terms of four current BOD members expire at the time of this meeting. (Dr. Wolcott, Mr. Jordan, Mr. Harsanyi, and Ms. Baldwin.

Adjournment: With no further business to consider, a motion to adjourn was made and approved at 8:55 pm. The next scheduled meeting of the Board will be at 7:30 pm on 25 March 2019 at the home of Mr. Jordan.

Barry Wolcott, Secretary