

FINAL MINUTES
JUNE 2022 BOD MEETING
Approved at 25 July meeting of BOD

The meeting was called to order by the President at 7:30 pm. Seven BOD members were present.

OPEN FORUM: No comments

ANNUAL MEETING DRAFT: The draft minutes were accepted following correction of the number of members present in person or by proxy by the BOD and will be presented to the membership for approval at the 2023 Annual Meeting.

MAY MINUTES: The draft minutes were approved with a minor correction to the date of call to order.

PRESIDENT'S REPORT:

- Expressed appreciation of the orientation walk-through of the common areas provided by the Environs Committee.
- Asked that the BOD members consider continuing its meetings via Zoom when the ongoing Covid emergency resolves. Secretary will review the Bylaws to see their requirements and Mr. Beck will provide a Covid update for future agenda.
- Asked that BOD members submitting reports may do so directly to the IKO Representative until the Thursday preceding a Monday Meeting.
- Suggested text-messaging as the best method of rapidly contacting him and/or alerting him to e-mails sent to him.
- Desires to review purpose/function of Architectural Review Committee.

VICE PRESIDENT'S REPORT:

- Mr. Beck will look at developing a public-facing website that exhibits the community, rather than providing a communication function to the membership. In the future, the IKO Portal is intended to contain items for communication between BOD members and between the BOD and the Association members.

MANAGEMENT REPORT:

- New Homeowners: Sales at 7216 Titonka and 7445 Mahaska have closed. Appropriate welcome letters will be sent.
- Pending sales:
- Correspondence:
 - ARC:
 - Siding request for 15801 Buena Vista responded to with no objections.
 - House renovation for 7504 Buena Vista responded to with no objections.
 - President to discuss processing of ARC requests and integration of IKO online system and the current paper system.

- Complaint re Red Cross air conditioning noise; IKO Representative commended for quick action in identifying cause of incessant noise; will send email to membership explaining the cause.
- Pending Action Items:
 - Strauss Audit 2021 engagement letter is still pending
 - Insurance Policies and Coverage issues still pending
- IKO holiday schedule presented and will be emailed to the membership by IKO without pre-approval by the BOD. However, Association-specific issues are to be coordinated with the BOD prior to IKO communications with membership.
- Common Area Inspections: No major issues reported
- Schedule A Charges Review: Listing of services being provided to the Association and associated charges will be presented to the BOD by IKO Representative.
- Future Invoices • Garden Crawl Tunnel for Tot Lot delivery date now late July.
- County work orders have been included in the IKO Monthly report including:
 - 7409 Oskaloosa pavement fail
 - Titonka potholes
- Schedule for IKO conduct of VANTACA software training sessions will be provided to the BOD in next couple of weeks.
- IRS Refund from prior filing (\$1520.49) has been posted to the operational account.

ENVIRONS COMMITTEE:

- Environs Committee has received proposals from two companies to carry out work on Common Areas as described at the May BOD Meeting. A third vendor will conduct an on-site visit this week.

NEW BUSINESS: Updated Association contact information will be emailed to the BOD members AFTER individual members provide correction.

TREASURER'S REPORT: Treasurer reported no additional issues requiring discussion.

ADJOURNMENT: There being no further business requiring attention by the BOD, a motion to adjourn was made and approved. Next meeting will be 25 July 2022 at 7:30 pm via Zoom

Submitted: Barry Wolcott, Secretary