

## **Environs Committee Recommendation for Second Five-Year Common Area Tree Management Plan**

**Basis of Actions Proposed in Five-Year Plan:** This 5-year Plan is based upon the report of a certified arborist hired by the Board of Directors. This report submitted in June 2018 identifies, describes the condition of, and makes management recommendations for, each tree on the Common Areas.

**Action to Date:** In accord with Board action at the November monthly meeting, work for the first year (FY-2018) of this five-year plan has been started with removal of identified trees in Common Areas 12 and 1 underway and replacement planting in those areas in planning stage.

**Proposed Execution:** As has been done previously:

- Based upon recommendations of the Environs Committee, the Board will approve “in concept” the scope of work and the proposed budget for the entire Five-Year Plan. (NOTE: Approval of contracts and actual expenditures for each fiscal year will require Board action).
- Work in each year of the Plan will be organized so as to complete in that year all recommended actions in one or more specified Common Areas.
- In early Spring the Environs Committee will identify and mark trees recommended for removal from the Common Areas to be included in that year’s portion of the Five-Year Plan.
- The Environs Committee will, as done previously, then invite all Association Members to attend an on-site meeting to discuss the proposed work for that year of the Five-Year Plan.
- The Environs Committee will work with Shade Tree Montgomery to maximize their no-cost donation of replacement trees
- The Environs Committee will obtain bids for services required and will then present its recommended vendor (and price) to the BOD for approval to contract for the services.
- The Environs Committee will monitor performance of the selected vendor on behalf of the Board.

**Cost of the Plan:** The Environs Committee estimates (See tables below) that the total cost of the Five-Year plan will be \$77,300.00 While this is obviously an estimate, the BOD should note that the estimates made at the start of the first Five Year Plan were very close to actual costs.

**Financing the Plan’s Cost:** The Environs Committee recommends (see tables below) that:

- \$51,315.00 of the total cost be paid for by a combination of funds available at completion of the first Five Year Plan and an annual contribution from the Operating Budget of \$5,800.00.
- The remainder of the total cost (\$25,985.00) be paid from the SHA funds set aside for Common Area improvements.

**Recommended Board Action for Jan 2019 Meeting:** That the Board approve the scope of work and the proposed budget for years two through five of the Five-Year Common Area Tree Management Plan as described above.

*The Table below shows the Environs Committee's estimate of costs to complete the recommended work on each of the Association's Common Areas.*

<b>Area</b>	<b>Cost (Removal + Pruning)</b>	<b>Cost Required Plantings</b>	<b>Total Cost</b>
1	\$10,600.00		\$10,600.00
2	\$10,450.00		\$10,450.00
3	\$1,100.00		\$1,100.00
4	\$2,200.00		\$2,200.00
5	\$0.00		\$0.00
6	\$500.00		\$500.00
7	\$400.00		\$400.00
8	\$10,650.00		\$10,650.00
9	\$0.00		\$0.00
10	\$1,150.00		\$1,150.00
11	\$7,700.00		\$7,700.00
12	\$14,500.00	\$12,000.00	\$26,500.00
13	\$6,050.00		\$6,050.00
	<b>\$65,300.00</b>		<b>\$77,300.00</b>

*The Table below identifies the Common Areas to be worked on by Association Fiscal Year*

<b>Area</b>	<b>Fiscal Year</b>	<b>Total Cost</b>
1	FY2018	\$10,600.00
2	FY2019	\$10,450.00
3	FY2019	\$1,100.00
4	FY2021	\$2,200.00
5	FY2019	\$0.00
6	FY2022	\$500.00
7	FY2022	\$400.00
8	FY2020	\$10,650.00
9	FY2020	\$0.00
10	FY2020	\$1,150.00
11	FY2022	\$7,700.00
12	FY2018	\$26,500.00
13	FY2021	\$6,050.00
		<b>\$77,300.00</b>

*The Table below indicates the proposed funding sources for the Five-Year Plan*

FUNDING Available by Year	Amount
Prior Year Tree Excess	\$24,315.00
FY2018 5-year tree plan	\$3,800.00
FY2019 5-year tree plan	\$5,800.00
FY2020 5-year tree plan	\$5,800.00
FY2021 5-year tree plan	\$5,800.00
FY2022 5-year tree plan	\$5,800.00
Total 5-year contribution from Operating Budget	<b>\$51,315.00</b>
Total 5-year shortfall to be paid from SHA funds	<b>\$25,985.00</b>
Total 5-year funding	<b>\$77,300.00</b>

*The Table below displays the yearly and aggregate effect of the proposed funding*

Fiscal Year	Cost that Year	Available that year from operating fund	End that Year surplus/deficit	Cumulative surplus/deficit
FY2018	\$37,100.00	\$28,115.00	\$8,985.00	\$8,985.00
FY2019	\$11,550.00	\$5,800.00	\$5,750.00	\$14,735.00
FY2020	\$11,800.00	\$5,800.00	\$6,000.00	\$20,735.00
FY2021	\$8,250.00	\$5,800.00	\$2,450.00	\$23,185.00
FY2022	\$8,600.00	\$5,800.00	\$2,800.00	\$25,985.00
End 5 Year Plan	\$77,300.00	\$51,315.00		\$25,985.00